



LBT Volunteer Job Description

Title: Junior Members Coordinator

Current holder:	See Organisational Chart
Contact e mail	Junior.club@lbt.org.uk
Type of volunteering	To coordinate the activities of the junior membership on behalf of the LBT committee and liaise with the Yorkshire and Humberside regional committee, as and when necessary.
Main purpose of volunteering	To ensure that the welfare of young people within the club is catered for. To book the facilities for the weekly running of the junior section. To keep records of coaching rotas and make sure that every session is staffed by the correct number of coaches. Be main contact for parents and new junior athletes to the club.
Responsible to	The LBT committee and junior head coach.
Competencies / experience required	Have good listening skills, be patient and have the ability to work with children and their parents. Good planning skills.
Commitment required	Working with coaching team to plan sessions and book facilities. Keeping junior membership informed of all events taking place. To plan and put on at least one junior race per year.
Benefits to self	Overseeing the development of the next generation of triathletes and club members.
Benefits to community	Benefits of a safe environment for young people to train and compete in.
Support received from:	The LBT committee, junior head coach and Regional Development Officer where appropriate.
Is this volunteer opportunity open to disabled persons?	Yes.